

# FIRST

## Draw Down Checklist

Please check that you have included the following for your first draw down.

### **The First Draw Down Request, including:**

- Address of property under construction
- Building agreement date (as per your building contract)
- Amount of the draw down being requested (as per your building contract)
- Signature of all borrowers

### **Supporting documentation for this Draw Down Request, including:**

- Copy of the building contractor's invoice, displaying:**
  - Building contractor's letterhead
  - Description of the work completed to date (as per the Progress Payment Schedule in your building contract)
  - Borrower names and address of property under construction
  - Amount being requested to be paid to building contractor
  - BSB and account number of building contractor's bank account OR building contractor's mailing address for cheque payment
- Copy of selected pages of an industry standard building contract displaying:**
  - Borrower names and address of property under construction
  - Building contractor's full name and building licence details
  - Fixed price contract amount
  - Fixed term of the contract (completion time less than or equal to 6 months)
  - Progress Payment Schedule
  - Signed by appropriate parties and duly witnessed
- Copy of the building contractor's indemnity insurance or warranty insurance certificate (except in QLD) displaying:**
  - Building contractor's full name
  - Insurance to commence prior to the date of construction and covered for the full term of the building contract

***If an annual policy, also***

  - Cover not less than the amount on the building contract for any one property

***If a job-specific policy, also***

  - Borrower names (noted as beneficiary) and address of property under construction
  - Cover not less than the amount on the building contract
- Copy of the building contractor's contract works insurance displaying:**
  - Building contractor's full name
  - For specific property cover, the address of the property under construction
  - For blanket/annual policy, cover relates to the state where dwelling is being built
  - Insurance amount not less than the price listed in the building contract
- Copy of the building contractor's public liability insurance displaying:**
  - Building contractor's full name
  - Minimum amount of insurance not less than \$2 million
  - For specific property cover, the address of the property under construction
  - For blanket/annual policy, cover relates to state where dwelling is being built

### **All documents should be sent by:**

- **Fax to 1800 181 844 or**
- **Email to [national.settlements@homeloans.com.au](mailto:national.settlements@homeloans.com.au) or**
- **Mail to:**  
**Homeloans Limited**  
**GPO Box 3615**  
**Sydney NSW 2001**

# FIRST Draw Down Request

**TO:**

**Perpetual Limited  
Level 12, 123 Pitt Street  
Sydney NSW 2000**

**AND:**

**Macquarie Securitisation Limited  
1 Shelley Street  
Sydney NSW 2000**

**AND:**

**Homeloans Limited  
GPO Box 3615  
Sydney NSW 2001**

WIN number: 15018810

Borrower name: Anecito Jr Sagrado Mantilla and Charina Mantilla

Address of property under construction: 24 Paddock Close, Elernmore Vale, NSW 2287 ("Land")

We have entered into a Building Agreement dated 20/06/2015 ("**Building Agreement**")

with Tullipan Homes Pty Ltd ("**Building Contractor**")

We hereby authorise and direct Perpetual to pay the sum of \$ 70,543 includes \$30,000 deposit (representing the full amount of Draw Down Number 1 in accordance with our building contract), directly to the Building Contractor in satisfaction of our payment obligations to the Building Contractor under our Building Agreement.

We acknowledge that it is not the responsibility of any of the addressees of this Draw Down Request to ensure that the building works completed to date are in accordance with the Building Agreement. We have inspected the building works completed to date, have relied entirely on our own enquiries and are satisfied with all workmanship and materials.

Date 07/08/2015

Signature of Borrower \_\_\_\_\_ Borrower name Anecito Jr Sagrado Mantilla

Signature of Borrower \_\_\_\_\_ Borrower name Charina Mantilla

<p><b>Please complete all information on this form and see the First Draw Down Checklist to ensure all required documentation is included so your request can be processed.</b></p>
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